



Southern Ute Growth Fund - Job Announcements

Obtain complete job descriptions and applications from the Growth Fund Human Resources, 14933 Hwy. 172 • P.O. Box 367 • Ignacio, CO • 970-563-5064 • rtaylor@sugf.com
Tribal Member Employment Preference, Must Pass Pre-employment Drug Test & Criminal History.

Apprentice Instrumentation & Controls Tech
Closing date 4/23/12 – Red Cedar Gathering Co. Durango, CO. This program is to provide specific training and experience through a structured training program to become a I&C Technician.

Apprentice Field Mechanic Technician
Closing date 4/23/12 – Red Cedar Gathering Co. Durango, CO. This program is to provide specific training while gaining knowledge and experience through a structured training program to become a Field Maintenance Technician or Plant Mechanic.

Director of Construction Project Management
Closing date 4/23/12 – Aka Energy Durango, CO. Providing safe project execution and construction management, cost control, schedule control, coordination with engineering and operations on all major projects, pipeline systems, compression facilities, and processing plants.

Revenue Accountant
Closing date 4/24/2012 – Red Cedar Gathering Co. Durango, CO. Responsible for the revenue activities and producer/pipeline gas imbalance, assuring accuracy, consistency, efficiency, and customer satisfaction.

Mechanic II
Closing date 4/25/12 – Frontier Field Services Maljamar, New Mexico. Assists in maintaining

equipment at the gas processing plant and the field compressor stations safely and efficiently.

Mechanic III
Closing date 4/25/12 – Frontier Field Services Maljamar, New Mexico. Maintaining equipment at the gas processing plant and the field compressor stations safely and efficiently.

Engineering Technician II
Closing date 4/23/12 – Red Willow Production Co. Provides advanced technical support to the Engineering and Development Department involving input, extraction, processing, and manipulation of data associated with company software programs. This position also performs administrative duties.

Construction Manager - Operations
Closing date 5/2/12 – Aka Energy Tulsa, OK. Managing construction projects for natural gas pipelines, compressor stations and gas plants.

Senior Midstream Business Development Engineer
Closing date 5/2/12 – Aka Energy Durango, CO. Works with staff, management, customers, and potential partners to identify, evaluate, develop, and implement projects.

Southern Ute Indian Tribe

Please refer to the complete Job Announcement and Requirements in the Human Resources Dept. P.O. Box 737 • Ignacio, CO 81137 • www.southern-ute.nsn.us/jobs
Phone: 970-563-0100 • Fax: 970-563-0396 • Hotline: 970-563-4777

*Human Resources accepts applications for Temporary Employment on an on-going basis.

Administrative Assistant/Coordinator Trainee
Closing date 4/20/12
Trainee position for a Southern Ute Tribal Member. Assists Multi-Purpose/Chapel/Ute Park Facility Operations Manager with the operations and internal coordination of the Multi-Purpose/Chapel/Ute Park activities and basic office management. Responsible for assisting in the oversight/coordination of all regularly scheduled events and special events for the Multi-Purpose Facility, Memorial Chapel and Ute Park. Pay grade 15; \$28,884/year

Detention Officer
Closing date 4/23/12
Under general supervision of the Detention Sergeant, maintains the safety and welfare of inmates and visitors and monitors all activities within the Detention Center. Pay grade 17; \$35,267/year.

Gaming Investigator I
Closing date 4/23/12
This is an entry level position located under the Southern Ute Division of Gaming (DOG). Under general supervision of the Investigator III, incumbent works in coordination with other DOG Investigators to learn and perform Law Enforcement/Regulatory duties for the enforcement of Class II and Class III gaming on the Southern Ute Reservation. Pay grade 18; \$38,504/year.

Tribal Court Administrator
Closing date 4/25/2012
Provides assistance to the Chief Judge on budget analysis and preparations, as well as provides administrative and clerical support. Responsible for coordinating and managing the Baliff, Clerk and Probation functions through directives issued by the Chief Judge. Implements and maintains office systems to assure the efficient operation of the Tribal Court. Responsible for scheduling, preparing, recording and summarizing meetings.

Air Quality Compliance Specialist
Closing date 4/26/2012
Under the supervision of the Environmental Compliance Manager, develops and administers EPA Brownfields grant for the Environmental Programs for the Southern Ute Indian Tribe. This Position is grant funded. Continued employment is contingent upon renewed grant funding.

Culture Department – Administrative Assistant
Closing date 4/26/12
Tribal members only. Provides administrative support for the Culture Department, including secretarial duties, filing, clerical and information system support including office records management services. Pay Grade 14; \$26,139/year.

Geographic Information systems (GIS) Manager
Closing date 4/26/12
Provides technical support for the CAD/GIS staff, including general support for GIS products used within the Tribe. Provides support to GIS staff, maintains geospatial databases, and produces standard cartographic products for SUIT entities. Pay Grade 21; \$53,373/year.

Recording Secretary
Closing date 4/27/12
Takes minutes and transcribes both regular and special council sessions, which also includes Council work sessions notes and provides support to the Office Manager of the Tribal Chairman, Vice Chairman and Tribal Council. Pay Grade 15; \$28,884/year.

Building Maintenance Division Head
Closing date 4/30/12
Management of personnel, programs and projects within the Southern Ute Indian Tribe Building Maintenance Division as it related to building maintenance. Pay Grade 21; \$53,373/ year.

Contracts and Grants Manager
Closing date 4/30/2012
Ensures compliance with the terms of the Southern Ute Indian Tribe contracts and grants with State and Federal Regulations. Pay Grade 22; \$59,512/year.

Culture Department – Events/Heritage Tourism Coordinator
Closing date 4/30/2012
Tribal members only. Responsible for planning and organizing various traditional cultural events, develops heritage tourism activities, and performs documentation of tribal historical events and locations. Pay Grade 18; \$38,720/year.

Culture Department – Medial Technician
Closing date 4/30/2012
Tribal members only. Responsible for creating audio and video documentation of language and culture teaching and activities, creating language and culture learning technological tools, editing the material, and copying/archiving the material. Pay Grade 18; \$38,720/year.

Culture Department – Education Coordinator
Closing date 4/30/2012
Tribal members only. Responsible for the design and development of the Ute Linguistic curriculum which shall be used in teaching and instruction to Tribal Members, staff, clients, and community. Assists Tribal Members, staff, clients, and the community in reaching the goals and objectives of the Culture Department. Responsible for incorporating the Ute history, culture, and folklore into the language curriculum and instruction. Pay Grade 20; \$47,868/year.

(NAGPRA) Coordinator
Closing date 4/30/2012
Tribal members only. The Native American Graves Protection and Repatriation Act coordinator Ddevelops and administers procedures for determining the affiliation of Native American remains, funerary objects, sacred objects of cultural patrimony, as well as the protection of archaeological and sacred sites. This position is at Pay Grade 19; \$42,932/yr.

Patrol Sergeant
Closing date 4/30/12
Coordinated the efforts of the officers and dispatchers to achieve the objectives of the Police Department and in the absence of the Police Lieutenant will command the Southern Ute Police Department. Pay Grade 20; \$47,686/year.

Recording Secretary Trainee
Closing date 4/30/12
Trainee position for an enrolled Southern Ute Tribal Member. The trainee will learn to take minutes and transcribe both regular and special council sessions, to include Council work sessions notes and provide support to the Office Manager of the Tribal Chairman, Vice Chairman, and Tribal Council. This position will start at 10% below entry level for a grade 15 and will receive quarterly evaluations.

A great new way to find out about job opportunities 24 hours a day, seven days a week! The job hotline lists the job title and closing date for both Permanent Fund and Growth Fund positions. Full job announcement including qualifications in Human Resource Department. Hotline is updated weekly.

KSUT Board vacancies

KSUT is seeking two tribal members to fill vacancies on its board of directors. These are non-paid positions that require attending board meetings every month, with additional special meetings as needed. KSUT is a 501(c)(3) nonprofit organization. Please send a letter of interest to Eddie Box Jr. at KSUT, P.O. Box 737, Ignacio, CO 81137.

Sky Ute Casino Resort

Human Resources Department: 970-563-1311 • Fax: 970-563-1419
P.O. Box 340 • Ignacio, CO 81137 • Office Hours: 8 a.m. - 5 p.m.
Indian Preference Employer • All Applicants Welcome • Apply online: www.skyutecasino.com

Count
*Count Team Lead – FT, 4/20/12
Food & Beverage
Rolling Thunder Grill
*Wait Staff – FT, 4/23/12
Rounds Cook – TMP, 4/20/12
*Restaurant Supervisor – FT, 4/20/12
Hotel
Room Attendant – TMP, Open until filled

Salon
Cosmetologist – PT, no/benefits, Open until filled
Slots
*Slot Technician II – FT, 4/20/2012
*Slots Administrative Assistant – FT, Open until filled
Table Games
*Multi-Games Dealer – TMP, Open until filled

Preference Given To Qualified Southern Ute tribal members and other Native Americans.
FT: Full-time, PT: Part-time, OC: On-Call, TMP: Temp; * Must be 21 years of age.

**SOUTHERN UTE INDIAN TRIBE
Powwow Committee vacancy**

The Southern Ute Indian Tribe has four Powwow Committee Member vacancies. Must be an enrolled Southern Ute Tribal Members or a Native American community member. Members serve on a voluntary basis. The responsibility of the Southern Ute Indian Powwow Committee is to promote the traditions and culture of the Southern Ute Indian Tribe through powwows. All interests individuals are urged to submit a letter of intent to Personnel Department in the Leonard C. Burch Tribal Administration Building.

For Sale

2001 Chrysler Town & Country, champagne color, needs work, 150,000 miles. \$1,900 or best offer.
2006 Mitsubishi Galant, marron color, minor body damage, \$3,100 or best offer.
Call Thella at 970-563-4281

**Administrative Assistant
Victim's Advocate Coordinator Trainee**

Our Sister's Keeper Coalition and the Southern Ute Indian Tribe TERO office are accepting applications for an individual interested in completing a training program within our organization. Our Sister's Keeper is a tribal coalition assisting survivors of domestic violence, sexual assault, dating violence and stalking. Applicants must be at least eighteen years old; have the desire to stop violence; have some computer knowledge; demonstrate a professional attitude; have some office management skills; willingness to work various hours as needed. Applicant must NOT have current crimes associated with violence or crimes against children. Applicants must have a high school diploma or equivalent. Applicant must have a current drivers license and be able to transport clients. All applicants will be subject to a background investigation and drug testing. Please contact Our Sister's Keeper for the complete job announcement and qualifications at 970-259-2519. TERO Preference applies.

SUCAP

Southern Ute Community Action Program
Central Office • 285 Lakin St., Ignacio, CO • (970) 563-4517
Obtain complete job description/application from SUCAP offices.

Early Care Educator
Open until filled - Southern Ute Early Head Start
Exceptional opportunity for those who love children. Full-time. Must have High School Diploma/GED and CDA, AA, or Infant/Toddler Certification; BA in Early Childhood Education preferred. Must pass background checks. Pay based on education/experience

Prefer previous experience working with children in a group setting. Must pass TB test, criminal history and child abuse/neglect background checks.

Residential Assistant
Open until filled - Peaceful Spirit/SUCAP
Full-time, must have High School Diploma/GED, 2 years of continuous sobriety. Must be available to work weekends, nights, midnight shifts, irregular shifts and holidays. Must pass criminal history background check.

Substitute Teachers
Open until filled - Southern Ute Head Start

**Attention Tribal Hunters:
Annual Brunot Area Rare Game Permitting Lottery**

Included with Brunot Area hunting available to Southern Ute Tribal hunters is the opportunity to pursue rare big game, including Rocky Mountain bighorn sheep, moose, and mountain goat. Due to the rarity of these animals within the Brunot Area, only a limited number of permits will be available each year through an application and random draw process administered by the Southern Ute Wildlife Division. Tribal hunters may apply to receive a permit during the month of May only, and drawings and notifications will be made in June. The window for submitting an application is Tuesday, May 1 through Thursday, May 31. Applications must be signed by the applicant and received by hand-delivery or postmarked during the application window. Please note that if you apply but are not drawn for a permit in a given year, you will receive a "bonus point" toward drawings for that hunt type in the future. The more bonus points you accrue, the better your chances are at being drawn. Applications are available free-of-charge to enrolled Southern Ute Tribal Members only. Applications must be obtained and submitted through the Southern Ute Wildlife Division at P.O. Box 737, Ignacio CO 81137. For more information, contact the Division at 970-563-0130.

Community Business Section

PAGOSA SMILES
Drs. Glenn & Jordan Rutherford
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731-DOCS (3627)

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